# Windy Hill Elementary PTA

November 15, 2018 General Membership Meeting Minutes

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| Date, Time, and Location | Thursday, November 15, 2018 5:00pm WHES Media Center |
| Meeting was called to order by: | President Andrea Hoover called to order at 5:00pm.  |
| Members: | Andrea Hoover, Maria Phelps, Wesley Donovan, Molly Sinclair, Nancy Sorzano, Jenna Lyons, and Fanee Mendoza |
|  | 11 additional members were in attendance |
| Minutes: | There are two sets of minutes (October 11 and 25) for the Board October and one for the October 11 General meeting. Minutes were unable to be approved because there weren’t enough for a quorum. Maria moved to approve the October 11 Board minutes. Jenna seconded and the minutes were approved at 5:06pm. Jenna motioned to approve the October 25 Board minutes. Maria seconded and they were approved at 5:06pm. Nancy motioned to approve the October11 General minutes. Jenna seconded and the minutes were approved at 5:07pm. New members were welcomed. Andrea recommended not having the Board and General meeting on the same day.  |
| Principal’s Report: | Mrs. Cleland was not in attendance.  |
| Officer’s Reports: | **Secretary** Vacancy – Andrea sent an email asking for a volunteer. Maria nominated Deanna Coughlin. Jennifer Diamond wanted to make everyone aware of the time commitment. Renee Seigley seconded and it was approved at the Board level with an unanimous vote. Treasurer’s Report – A copy of the budget was provided and given by Nancy Sorzano. * There was a question about the $168 fee. It was reported that it was the host or domain website.
* When assemblies are booked then the grants come in.
* Andrea asked if there were any questions. Jenna motioned to approve the budget. Wesley Donovan seconded and the treasurer’s report was approved at 5:18pm.
* Taxes update – Tax Depot filed the 990 yesterday. We also had to file personal property for the state. The state was showing WHES as delinquent. Wesley reported that everything has been filed and we are current. Andrea discussed that the budget needs to be adjusted. Jenn motioned to allocate the $500 to pay for our taxes being filed. seconded. It was approved at 5:23pm.
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| Committee Reports: | Membership Report – Amy Duvall was not in attendance so Andrea reported. Our Membership Drive has ended with 247 members this year. There was a tie for 4th grade membership. Hospitality Report – Jess Helwig was not in attendance so Andrea reported. Nancy thanked PTA for the raffle prize. There was confusion about one of the surprise prizes for another staff member so these will be broadcast from now on. The next event will be coffee/tea on November 26 for staff in the faculty lounge. Holiday Breakfast - December 8 from 9am-Noon - Wes Donovan put together a menu $4 per person and feels we should charge $5 per person.* The sign-up genius was sent out today for volunteers. Renee Sigley suggested adding slots for clean-up in addition to set up, and cooking.
* It was suggested to Board meet after the General meeting today. There were suggestions for including other festivities as well as crafts such as dreidel making.

Pastries with Parents (PWP) Wednesday, December 12 – Wes and Mrs. Roan will be setting everything up. Parents will come into the cafeteria for coffee, juice, and donuts. Another member asked about reaching out to Giant for donations. Mrs. Frederick discussed past practice of coming in an hour before starting time based on Muffins for Mom and Donuts for Dad. Andrea asked that anyone having ideas reach out to her. Spirit Night – Nahomi Blackman was not in attendance. It was reported that Five Guys raised $135 and Skate Zone raised $210. We are looking at doing another one in June. Nahomi is tentatively scheduling Peanuts Ice at Gaylord for December and Jersey Mike’s in January.Spring It On – March 1 6:30pm at the American Legion. * Prime Time is offering childcare at $5 per person and it will be donated back to WHES.
* Deposit on legion has been done.
* Gathering with silent auction and cash bash tickets.
* Estimating selling 300 tickets at $20 per ticket. Large prize $1000 and other prizes estimated for $3000.
* Planning happy hour for two hours. We do have to pay bartenders pay $35 per hour for each.
* Moving from class baskets to time with teacher ex. Dinner with teacher, donuts and ride with police officer. Next Spring fundraiser is Tuesday, at Dunkirk Starbucks.

Passive Fundraiser – Fanee Mendoza reported. * Box Tops - will receive a check in December.
* Giant card has seen an increase.
* Currently Harris Teeter VIC has 35 signed up.
* Shop-a-Roo lets you take pictures of receipts and WHES PTA gets credit for them.

Advocacy – Sarah David* Currently working on information graphic sheet for how volunteers can be involved. Hoping to go out in Tuesday folders once approved.
* She heard from a parent today about communicable diseases and will look more into it.
* Has a potential committee interested in joining her.

Color Run – Still waiting on final tallies.Trunk or treat – Jenna Lyons feels it was a great event especially with the last minute switch due to weather. She is making plans to fine tune next year’s event.Cultural Arts – See attached. We need to do survey. * Three more events to come.
* PTA reflections need to be done by volunteers.
* Marquee has some color and graphics added to it. Members did compliment the addition.
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| Old Business: | No agenda items noted.  |
| New Business: | Teacher’s Christmas gift tree – Last year Mrs. Bonnie and Mrs. Madison worked on the tress last year and it was very time consuming. Andrea asked about having votes for who wants to do it. Someone asked if this could be tabled and we could come up with another idea and that it is ongoing. |
| Next Meeting: |  |
| Meeting Adjourned: | Meeting adjourned at 5:35pm.  |
| Minutes compiled by: | Deanna Coughlin, Secretary (newly elected) |